



**Fax/Mail Information Cover Letter – please complete the following information:**

Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

\_\_\_\_\_

City, State and Zip: \_\_\_\_\_

Telephone Number Assigned (if available): \_\_\_\_\_

Tracking Number (from email): \_\_\_\_\_

Today's Date: \_\_\_\_\_

A telephone number where you can be reached during the day:

\_\_\_\_\_

Please fax documentation with this cover letter to: 888-471-4935

If mailing – Please mail with this cover letter to:

Verizon Customer Verification Center

PO BOX 49

Lakeland, FL 33802-0049