



Verizon

Wholesale Services
Mail Code HQE02M51
600 Hidden Ridge
Irving, TX 75038-3897

February 14, 2002

To: Verizon West Fast Packet Customers

The installation intervals for DS0, DDS, and DS1 "unbundled" fast packet services have been shortened to 12 days, provided facilities are available. In order to accommodate this interval, the "PROJ" field on the ICASR screen must be populated with "VADI" for the access order so the order may be processed correctly. Also, on March 4, 2002 we plan to implement a new process that will allow you to send both port and access orders at the same time rather than holding your access order for Tie Down information. For this process to work, you must relate the two orders by using the RPON (Related Purchase Order Number) field on both orders. If this is not done, the service order will be placed in jeopardy.

To take advantage of these changes you will need to:

- 1) Send both the port and access orders to VADI and Verizon at the same time.
- 2) Populate the Project Field with "VADI."
- 3) Relate both orders together by using the RPON field.

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These new processes offer significant service improvements:

- 1) A shortened due date interval on unbundled orders.
- 2) The ability to send both orders at one time.
- 3) The elimination of the need to include Tie Down information on an access order.
- 4) The elimination of the need to wait for your FOC (Firm Order Confirmation) to send an access order with Tie Down information.

We look forward to working with you on this new process and ask for your assistance in ensuring its success. Please be assured that our focus throughout this change is on you, our valued Verizon customer.

If you have any questions about this letter, please contact Barbara Yocom (915) 942-4240, Jonathan Gatica (915) 944-5167, or Kathy Schiller (915) 942-4774.

Thank You,

Jacque Wells
Manager VADI Fast Packet Services
(915) 944-5390

Attachments

EXAMPLE of the required Field on the ASR screen for the Port Order

```
/FOR: ICASR                *ICSC: ACCESS SERVICE REQUEST*           01/16/02 06:43
COMMAND                    TARGET

ASR 020000000 OWNER CPOC   ORD                                JEP   STATUS N F   ACA
D/TPROC 011402 02:05          ASR VER 023                   SUPP-ADD
ECCKT                                                                FMT   LTERM           ASI Y
***** ADMINISTRATIVE SECTION *****
CCNA ABC PON PORT                VER AB SPA   ICSC GT10 BY   CC       UNE
D/TSENT 020802 17:31  QA   CBD 24 DDD 022602 FDT           PRJCT VADI
CNO                PPTD          PFPTD          NOR          LUP          BSA   REQ TYP XD or VD
ACT N QSA 01 WST   RTR F  SUP   AFO          QNAI   TQ   EXP   AENG   ALB
AGAUT   DATED          CUST                                LA   LADATED
LANM                FBA                FNI                CFNI
PSL                PSLI   UNIT C PIU 100 PLU          LTP
CKR
ECCKT                                                                QTY 0000001
QTY                BAN 9999999999 ASG          BIC   TEL                SPEC
BIC-ID              TSC                WSTN                ACTL XXXXXXXXXXXX PBT
AI   APOT              RORD                                RPON TRANSPORT       CCVN
ASC-EC GT10 TSP          SAN                AFG
REMARKS UNBUNDLED PORT ORDER FOR DS1

ICS0001I FIND COMPLETED
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EXAMPLE of the required Field on the ASR screen for the Transport Order (Special Access)

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/FOR: ICASR                *ICSC: ACCESS SERVICE REQUEST*                01/16/02 06:43
COMMAND                    TARGET

ASR 020000000 OWNER CPOC   ORD                                JEP   STATUS N F   ACA
D/TPROC 011402 02:05                ASR VER 023                                SUPP-ADD
ECCKT                                                                FMT   LTERM                ASI Y
***** ADMINISTRATIVE SECTION *****
CCNA ABC PON TRANSPORT                VER AB SPA   ICSC GT10 BY   CC   UNE
D/TSENT 020802 17:31  QA   CBD 24 DDD 022602 FDT                PRJCT VADI
CNO                PPTD                PFPTD                NOR                LUP                BSA   REQTYP SD
ACT N QSA 01 WST   RTR F  SUP   AFO                QNAI   TQ   EXP   AENG   ALB
AGAUT   DATED                CUST                                                                LA   LADATED
LANM                FBA                FNI                CFNI
PSL                PSLI   UNIT C PIU 100 PLU   LTP
CKR
ECCKT                                                                QTY 0000001
QTY                BAN 999999999999 ASG                BIC   TEL                SPEC
BIC-ID                TSC                WSTN                ACTL XXXXXXXXXXXX PBT
AI   APOT                RORD                RPON PORT                CCVN
ASC-EC GT10 TSP                SAN                AFG
REMARKS UNBUNDLED TRANSPORT ORDER FOR DS1

ICS0001I FIND COMPLETED
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